

## Position Description



<b>Position Title</b>	Home Energy Member
<b>Program</b>	Climate Impact Corps
<b>Reports to</b>	Program Manager and Site Supervisor

## Position Summary

Home Energy Members serve at public agencies and non-profit organizations with a mission to help communities mitigate and prepare for climate change. Home Energy Members support a range of activities that focus on promoting home energy equity and conservation. This position supports three primary activities: a) ensuring households are aware of and able to apply for available energy assistance-programs, b) providing in-home energy efficiency services including energy audit support, direct installation of energy saving equipment, and household resident education, c) conducting remote solar opportunity assessments and household resident education. Home Energy Members will have the opportunity to earn a Building Performance Institute – Building Analyst credential as part of their service. This is an AmeriCorps service position with the AmeriCorps program, Climate Impact Corps.

## Essential Functions

### Support Program Outreach and Education Activities

- Build community connections and relationships to foster a network of local partners to advance energy equity.
- Plan and deliver group presentations on home energy equity practices and programs in settings such as places of work, congregations, and community organizations.
- Promote energy equity and assistance programs through outreach activities including, but not limited to, social media and event tabling.

### In-home Residential Energy Services

- Promote energy equity by helping household residents understand their energy usage and opportunities for savings.
- Review bill history, noting trends, available saving programs, and answer questions or concerns.
- Teach household members about energy use and possible no-cost or low-cost energy savings measures.
- Support energy auditors in conducting whole-home energy audits through set up and tear down of equipment.
- Install low-cost energy-saving equipment where possible (e.g., LED light bulbs).

### Solar Opportunity Assessments

- Conduct remote solar opportunity assessments to screen candidates for on-site solar assessments.
- Educate household members on solar energy, available options for solar power (including both on-site solar installations and community solar gardens) and potential benefits.
- Support on-site solar assessments.

### Communication

- Practices inclusive and thoughtful behavior in building rapport with program participants, site stakeholders and program staff; maintains professional boundaries.

- Communicate regularly and effectively with program staff, and site personnel.
- Report data in online systems in a timely and accurate manner.

### Attendance

- Demonstrate regular, timely attendance and adherence to hours as scheduled.
- Commit to service for the full-service term, serving the total commitment of hours within the term.
- Participate in all required Ampact sponsored training sessions, meetings, and coaching sessions, travel as necessary.
- Represent Ampact at site-sponsored activities (e.g., Earth Day event) and provide education about Climate Impact Corps and home energy conservation as a climate solution. Share personal climate stories at public events.
- Actively participate in service projects and commemorating days such as Martin Luther King, Jr. Day (as applicable). These may include evening and/or weekend hours.
- Be an ambassador of the program by submitting member stories and participating in outreach activities.

## Minimum Qualifications

- Must be 18 years of age or older by two weeks prior to your start date.
- Must have at least a high school diploma or its recognized equivalent by your start date.
- Must be either a citizen, national, or lawful permanent resident of the United States.
- Must pass mandatory National Service Criminal History Checks.
- Must not have served four or more prior terms of service with AmeriCorps State or National.
- Speak, read, and write English fluently.
- Experience with professional computer skills and confidence using computers. Comfort and experience using Microsoft Office Suite (Word, Excel), completing internet searches, and navigating resources online, completing data entry, using e-mail regularly including sending attachments, using databases and software, using videoconferencing software, and attending training online.
- Positions that require driving will require a valid driver's license and the ability to pass a driving record check. Some positions require access to a personal vehicle for transportation.

## Preferred Qualifications

- Proficiency in a language(s) other than English.

## Physical Requirements

- Some positions are primarily based in an office setting and require sitting, standing, and operating a computer and telephone.
- Some positions may require light to moderate lifting, bending, stooping, pulling, kneeling, carrying, and use of hand tools up to 30 lbs.
- Some positions may require the ability to work outdoors in adverse weather conditions, such as wind, rain, high or low temperatures on challenging terrain for up to 8 hours at a time.

Ampact will not discriminate for or against any AmeriCorps service member or applicant on the basis of race, color, creed, national origin, gender, age, religion, sexual orientation, disability, gender identity or expression, political affiliation, marital or parental status, familial status, military service, or any other category protected by law.

Reasonable accommodations provided upon request. This document is available in alternative formats